

St Ives Town Rowing Club

RULES

1. The club shall be called St. Ives Town Rowing Club, the colours shall be RED and BLACK, the address and phone number shall be:
25 The Broadway, St. Ives, Huntingdon, Cambridgeshire, PE27 5BX
(01480)492384
2. The objective of the Club shall be the advancement of rowing and sculling at St. Ives.
3. The Club shall consist of the following classes of members:
 - (a) President
 - (b) Senior Rowing Members
 - (c) Junior Rowing Members
 - (d) Associate Members
 - (e) Student Members
 - (f) Social Members
 - (g) Honorary Life Members
 - (h) Cox Only Members
4. The President shall be appointed annually by election at the Annual General Meeting and is traditionally the Mayor of St. Ives.
- 5(a) Membership of the Club shall be open to anyone interested in the sport of rowing on application, regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non-discriminatory basis.
- 5(b) The Club may have different classes of membership and subscription on a non-discriminatory and fair basis. The Club will keep subscriptions at levels that will not pose a significant obstacle to people participating.
- 5(c) Applicants for membership, and members renewing their membership, will be asked to sign a form agreeing to abide by the Rules and Regulations of the Club and the sport of rowing.
- 5(d) If it is considered by the Club committee that the granting or renewal of membership would be detrimental to the aims and objectives of the Club, by virtue of conduct or character likely to bring the Club or the sport of rowing into disrepute or for some other similar good cause, the Club committee shall be entitled to refuse or withdraw such membership. In doing so the committee shall provide full reasons for their decision and grant a right of Appeal to the members.
6. Notice of Membership proposals must be posted on the Club notice board for two days prior to a Committee meeting. Persons may not be admitted to Membership, or be admitted as candidates for Membership to any privileges of Membership, without an interval of at least two days between their nomination or application for Membership and their admission, nor may persons becoming Members without prior nomination or application be admitted to the privileges of Membership without an interval of at least two days between their becoming Members and their admission.

7. Honorary Life Members may be appointed at an Annual General Meeting from persons, who need not be Members, nominated by the Committee in recognition of exceptional support or service to the Club and/or rowing.
8. Senior Rowing Members may be elected from any person over the age of 18 years on 1st May of year of election. Unemployed persons wishing to become senior rowing members are entitled to pay the equivalent of student membership fees on a pro-rata basis. Any discount or reduction in membership fees for any reason must be approved by the Committee including membership renewal.
9. Junior Rowing members may be elected from any person over the age of 12 years and under the age of 18 years on 1st May of year of election.
10. Associate Members may be elected from rowing persons who have represented the Club at sometime but have retired from fully active rowing, and may be elected from Social Members who have shown exceptional interest in the Club.
- 11) Cox only Members may be elected from any person over the age of 12 years on 1st May of year of election.
12. Social Membership shall be open to parents, wife/husband, sons/daughters of other Members and such persons interested in rowing over the age of 18 years at the time of election as approved by the Committee.
13. All Members shall have an interest in the Club Funds and a voice in the management thereof as provided by these rules and all social privileges of Membership of the Club but subject to the limitations hereinafter contained as to the particular class or classes of Membership specified;
 - (a) Social Members shall not be entitled to use the Club boats and rowing equipment. They shall not be entitled to vote at any General Meeting or be eligible for election to the Committee.
 - (b) Associate Members shall not be eligible to row in open regatta events except by payment of the full rowing members subscription and may only be entitled to limited use of rowing equipment as directed by the Committee.
 - (c) Cox-only Members shall not be entitled to use the Club boats, rowing equipment and gym equipment. Cox-only membership is at the discretion of the Committee and may be withdrawn if a cox-only member uses any equipment. Cox-only membership may be upgraded to Senior or Junior rowing membership on payment of any difference in subscription fees.
14. The General Management of the Club shall be entrusted to the Committee, which shall be elected at an Annual General Meeting to be held as soon as possible after the 30th September of each year and within 31 days of this date. This Committee will hold office until the next Annual General Meeting. The officers of the club and not more than six Members shall constitute the Committee all of whom shall be Senior, Junior or Associate Members.
15. All nominations must be proposed and seconded. Those whom the President or Chairman of the Annual General Meeting declares to be elected will take office forthwith in the place of their predecessors. In the event of a tie, the President or Chairman of the Annual General Meeting may postpone the election for the officer in question to a later General Meeting or use his casting vote.

16. The following officers shall be elected annually at an Annual General Meeting:-

- Chairman
- Captain
- Vice Captains, no more than three
- Honorary Secretary
- Honorary Treasurer
- Assistant Honorary Secretary
- Assistant Honorary Treasurer
- Rowing Safety Advisor
- Club Welfare Officer
- Bar manager

The duty of the Rowing Safety Advisor will be to understand the requirements of the British Rowing Code of Practice for Water Safety and advise on where they can be viewed, their observation and their implementation at all times.

17. Three weeks' notice of the Annual General Meeting shall be given which will be given in such a manner as the Committee shall decide, but must include a notice board in the Clubhouse giving the date, time, place and purpose of the meeting.

18. At a General Meeting the Chair shall be taken by the President, or in his absence, by the Chairman, or in his absence, an elected Chairman, and shall have the privilege of exercising a second or casting vote.

19. Fees and subscription rates for all Members other than President and Life Honorary Members shall be as decided at the last Annual General Meeting and posted on the notice board as an Appendix to these rules.

20. The President and Honorary Life Members are free of fee and subscription.

21. Membership subscriptions will be set at the Annual General Meeting and will take effect on 1st May at the beginning of the new membership year when subscriptions are due. On 1st June following, the names of any Members whose subscriptions are up to date shall be posted on the Notice board at the Clubhouse and those persons who have not paid by the 1st June shall, at the discretion of the Committee, cease to be entitled to the privileges of the Club and shall not be entitled to vote at a Committee meeting or a General Meeting.

22. An Auditor shall be elected at an Annual General Meeting to audit the accounts of the ensuing season.

23. The Honorary Treasurer shall present audited accounts made up to the 31st August to the Annual General Meeting.

24. The Honorary Secretary in receipt of a written request signed by six Members and stating their business or by direction of the Committee shall have the power to convene a Special General Meeting at any time throughout the year. Three weeks' notice shall be given in the same form as in Rule 17.

25. The Honorary Secretary shall keep at the Clubhouse a register of the names and addresses of all Members.

26. At Committee meetings the Chair shall be taken by the Chairman who shall be entitled to a second or casting vote.

27. The Committee shall meet as required but not less frequently than quarterly and decisions shall be by a simple majority vote.

28. Extraordinary Committee meetings shall be called at the written request of four Members.
29. At all Committee meetings, six Members shall be sufficient to form a quorum.
30. Notice for each Committee meeting shall be posted on the Notice board a minimum of two weeks before the date of the meeting.
31. The Committee shall have the power to co-opt any person or persons in advisory capacity and also invite to any of their meetings such expert opinion as they decide necessary.
32. If a Member is unable to attend a meeting of the Committee, he shall be entitled to appoint a proxy who shall be entitled to vote for him.
33. The Committee may, from time to time, appoint other sub-committees as they shall deem necessary. Such sub-committees shall report their proceedings to the Committee and shall follow up directives of the Committee. At least one Member of such sub-committees shall be a Member of the Committee. Social Members may be appointed to serve on sub-committees.
34. The Committee shall appoint a sub-committee of at least three Members to manage the Club bar. All members of this sub-committee shall be over 18 years of age and at least one shall be the Bar Manager and the sub-committee will be known as the Bar Committee.
35. The Bar Committee may co-opt assistants for staffing the Bar but all assistants shall be subject to the approval of the Committee and over 18 years of age.
36. The Bar Committee shall keep separate accounts and shall open a separate bank account for the recording of all receipts and payments. No cash purchases shall be made. These accounts shall be subject to audit by the Auditor appointed under Rule 22.
37. The Bar Committee shall make monthly transfers, or as directed by the Committee, of surplus funds to the Club main account.
38. Bar prices shall be fixed by the Committee.
39. The Bar Committee shall be responsible for the purchase and sale of all goods and liquor over the Club Bar.
40. Keys to the Bar shall only be held by Members of the Bar Committee.
41. Keys to the Clubhouse shall only be held by Senior Rowing Members.
42. The Club may be open from 5:30 a.m. to midnight each day and such other times as decided by the Committee. The last Member leaving the Club shall be responsible for ensuring the Club is secure and locked.

43. INTOXICATING LIQUOR

The supply of intoxicating liquor in the Club premises will be permitted during the following hours: (normal hours permitted)

Monday to Saturday: 11.00 a.m. to 11.00 p.m.

Sundays and Good Friday: Noon to 10.30 p.m.

Christmas Day: a maximum of 6.5 hours between 12.00 noon to 3.00 p.m. and 7.00 p.m. to 10.30 p.m.

No intoxicating liquor shall be supplied to Members or to any other persons on the Club premises otherwise than by or on behalf of the Club.

No intoxicating liquor shall be supplied to any person under the age of 18 years.

No person under the age of 14 years shall be permitted in the Bar Area except for the purpose of access to other rooms within the premises. The Bar Area will be the area of the Club Room adjacent the Bar and its boundaries shall be defined by the Committee.

The purchases for the Club and the supply by the Club of intoxicating liquor shall be at the discretion of a Committee of not less than three Members, being members of the Committee appointed by the Committee for that purpose. The Committee shall secure the due observance of the provisions of the Licensing Act 1964, and all Acts relating thereto, and of any conditions attached to any Licence held by, or on behalf of, the Club, or to any registration certificate granted in respect of the Club premises.

No person shall be paid at the expense of the Club any commission, percentage or similar payment on or with reference to the purchase of intoxicating liquor by the Club; nor shall any person directly or indirectly derive any pecuniary benefit from the supply of intoxicating liquor by, or on behalf of, the Club to Members, visitors, or guests, apart from any benefit accruing to the Club as a whole.

The permitted hours for the supply of intoxicating liquor shall be fixed and may be varied from time to time by the Committee in accordance with the statutory provisions for the time being in force. Any change of the permitted hours for the sale of intoxicating liquor must be notified to the Clerk to the Justice and such change will not be effective until such notice has been given.

44. VISITORS

Intoxicating liquor may be sold or supplied for consumption on the premises of the Club to Members 18 years of age and over, or any organisation visiting the Club, on the occasion of any sporting, recreational or social activity organised by the Club or affiliated Clubs, in conjunction with that other organisation.

45. GUESTS

Members may introduce and entertain two guests at the Club and there shall be kept at the Club premises a Visitors' Book which both the Member and his guest shall sign. The Member introducing a guest shall be responsible for his guest strictly observing these rules and any Club Byelaws, and shall not leave the Club premises before his guest. Guests will not be allowed to purchase intoxicating liquor.

No Member shall entertain on the premises, as a guest, the same person on more than twelve occasions in any one calendar year, nor more than two guests at the one time.

No person, whose Membership of the Club has been terminated, or is for the time being suspended or whose application for Membership has at any time been rejected, shall be introduced as a guest.

46. CONDUCT OF MEMBERS

No betting shall be allowed in the Club. No lottery shall be promoted by any Member or Officer on behalf of, or in any way connected with the Club or with any entertainment or event held by or in connection with the Club, without the previous written authority of the Committee.

Gaming shall be permitted in the Club so as not to contravene any of the provisions of any statute for the time being in force.

The Committee may suspend the Membership of any Member whose conduct whether on the Club premises or elsewhere, is or has been in the opinion of the Committee contrary to the interests of the Club or injurious to its reputation.

Immediately upon the suspension of the Membership of any Member the Committee shall:

- (1) Cause a General Meeting of the club to be summoned for a day not later than the twenty-first day following the suspension.
- (2) Give written notice to the suspended Member and inform him that if he so desires he may be present at the said Meeting.

At any such Meeting, the allegations against the suspended Member shall be related to the meeting by a Member of the Committee and the suspended Member shall be heard in answer. The decision of the Club at the said Meeting or any adjourned Meeting whether to re-instate the suspended Member or to terminate his Membership shall be taken by vote and shall be final and conclusive.

47. SPECIAL FUNCTIONS

The Club may, on not more than six occasions in any one calendar year, hold special functions at the Club premises for the purposes of raising funds for the benefit of the Club, whereby Members of the public may, by invitation, be admitted to the Club, provided that such persons do not become significant in proportion to the total Membership present. On such occasions, all persons admitted may be granted the same facilities of the Club as those granted to Members.

Particulars giving dates and details of such events shall be forwarded to the Chief Officer of Police not less than fourteen days before the event takes place.

Such events shall be organised by, or on behalf of, the Club.

48. The interpretation of the foregoing rules, also of the Byelaws, shall rest solely with the Committee.

49. The Committee shall have the power to make, alter or repeal such Bye-laws as it may consider necessary for the good management and order of the Club provided that no such Bye-laws shall conflict in any way with the Rules. A copy of all such Byelaws shall be posted up in the Club and this shall be deemed sufficient notice of such action. Such Byelaws shall remain in force until reviewed at a Committee Meeting or a General Meeting.

50. The Club will ensure that the talents and resources of all members are utilised to the full and that no member receives less favourable treatment on the grounds of gender, disability, marital status, creed, social class, ethnicity, age or sexual orientation or is disadvantaged by conditions or requirements which cannot be shown to be relevant to performance.

51. The Club accepts the policy and procedures relating to Safe Guarding, as set out by British Rowing, and requires all members to accept them as a condition of membership.

52. Members who own boats may be granted racking space at the discretion of the Committee. All boats in active use are required to have adequate waterways licenses and insurance. Owners of private boats stored at the club shall provide proof of insurance when renewing their membership and paying their racking fee. Members granted racking spaces shall reimburse the cost of their waterways license(s) to the club. Upon sale or removal of a private boat from the club the Committee will decide upon the re-allocation of the space including any sale to SIRC members. Members will not sub-let or loan boat racks. All decisions concerning boat racking will be taken by the committee.

53. No alterations shall be made to any of the foregoing Rules except by a two-thirds majority at a General Meeting of which twenty-one days' notice shall be given in the same form as in Rule 17; and such notice to state the alterations proposed. If a member is unable to attend, he/she will be entitled to vote in writing. No amendment to the alterations proposed can be considered unless notice of such amendment has been given to the Secretary and posted in the Clubhouse at least ten days before the date of the Meeting.

The Secretary shall as soon as possible, and in any case within twenty-eight days of the making of any such alteration or addition inform the Chief Officer of Police and the Clerk to the Local Authority of the District in which the Club is situated.